

Shrewsbury House

Charitable Incorporated Organisation No 1058694

Registered with The Charities Commission of England and Wales

Policy Title:	Code of Conduct for Club Members
Policy Section:	Youth Work and Club Organisation
Policy Number:	D6
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Review Body:	SLT / EXCO
Governing Committee:	Compliance & Risk Committee
Publish to:	Website
	Policy Compendium
	Staff Handbook

1. Introduction: Rights & Responsibilities

The Shewsy Code of Conduct for Club Members helps us to establish clear expectations for behaviour and promote a safe, respectful, and inclusive environment for all members.

Rights: Every Shewsy Member has the following rights in Club:

- To be treated with respect, courtesy and kindness.
- To have his / her voice listened to.
- To feel safe in a club that is well resourced and well staffed.
- To be guided towards making a positive contribution to the local community and society in general.
- To learn skills and attitudes that will sustain them through life.

Responsibilities: Every Shewsy Member has the following Responsibilities in Club:

- To treat staff, peers and younger Club Members respectfully.
- To use language mindfully and carefully.
- To listen to the points of view and perspectives of others who may come from different backgrounds.
- To act in a safe fashion that doesn't put others at risk.
- To treat the Club, its property and its resources carefully.

2. Respect for Others: Club Members

- a. Treat all members, staff, and volunteers with respect and kindness.
- b. Avoid bullying, teasing, or making hurtful comments.
- c. Listen when others are speaking and respect their opinions.
- d. Welcome others of all races, genders, religions, abilities or backgrounds.

3. Safe Behaviour: Club Members

- a. Are polite and supportive of others avoiding physical or verbal aggression.
- b. Follow all safety guidelines during activities.
- c. Report anything that they feel uncomfortable about to a staff member or volunteer.

4. Honesty, Integrity and Care: Club Members

- a. Are honest and fair when they speak to others.
- b. Respect club property and the belongings of others.
- c. Understand that the Shewsy's resources (equipment, kit, facilities) cost a lot of money and look after them carefully.
- d. Step up and say if they have damaged something.

5. Participation and Teamwork: Club Members

- a. Engage in activities with a positive attitude and effort.
- b. Encourage and support others.
- c. Work together with others in a spirit of cooperation and teamwork.

6. Respect for the Environment: Club Members

- a. Help to keep the Shewsy clean and organized.
- b. Use equipment, kit, materials and resources responsibly.
- c. Dispose of litter and recycle carefully
- d. Respect shared spaces and others' right to their own space and time.

7. Appropriate Language and Communication: Club Members

- a. Think carefully about the value of using polite, respectful language.
- b. Understand that language used badly can hurt others.
- c. Communicate openly and respectfully with both peers and leaders.

8. When Things Go Wrong: Club Members

- a. Step up and say when something has gone wrong.
- b. Understand that Staff will listen carefully when something has gone wrong.
- c. Understand that staff can issue warnings if the Code of Conduct is not followed and when there have been serious or repeated mistakes then the Senior Youth Worker has the right to suspend a Club Member for a period of time.

- i. When this happens, the parents, carers or guardians will be informed and the length of the suspension clearly communicated.
- ii. The Senior Youth Worker / Deputy Senior Youth Worker will meet with the Club Member after the suspension is over and remind him / her about the ways to improve their behaviour and how to engage with support if necessary.